

ACADEMY 2007

October 23-27, 2007 Tampa Convention Center/ Tampa Marriott Waterside

SPEAKER AUDIO-VISUAL EQUIPMENT REQUEST FORM

ORAL PRESENTATIONS (LECTURES/PAPER SESSIONS) ONLY

Please complete and return this form no later than Friday September 14, 2007 to:

Academy 2007

1231 E. Dyer Road, Suite 240

Santa Ana, California 92705

Phone: (714) 957-9100, Fax: (714) 957-9112

(please print)

NAME OF PRESENTER _____

DATE: _____ **TIME:** _____ **ROOM:** _____ **PAPER#** _____

TELEPHONE: _____ **FAX:** _____

E-MAIL ADDRESS _____

NOTE: All meeting rooms will have standard A-V equipment including: one laptop computer, one LCD Computer Projector, one Screen, one Wireless Lavalier Microphone, and one Laser Pointer.

If you do NOT need any additional A-V equipment, there is no need to return this form.

AUDIO-VISUAL EQUIPMENT REQUIRED:

_____ 35mm Carousel Slide Projector

_____ Overhead Projector (for transparencies' projection)

_____ Flipchart Easel with Pad and Markers

_____ 1/2" VHS Videotape Player

_____ Other (please specify) _____

IF YOU HAVE ANY QUESTIONS, OR THERE ARE CHANGES IN YOUR A-V REQUEST PRIOR TO THE CONFERENCE, PLEASE NOTIFY:

Barbara Klemm, Sr. Meeting Planner

Phone: #714-957-9100

FAX: #714-957-9112

e-mail: barb@prestigeacc.com