I. Call to Order
The meeting was called to order at 6:00 PM by President Brett Bence.

II. Approval of Agenda
MOTION 16-11-01 MSC To approve the agenda as presented.

III. Appointment of Parliamentarian
Dr. Bence appointed Dr. Fred Soto to serve as Parliamentarian.

IV. Minutes of Previous Meetings
MOTION 16-11-02 MSC To approve the minutes of the 2015 Business Meeting as written.

V. Report of the President
Dr. Bence reported on the activities of the Board during the last year.

• Acceptance of scientific posters presented at other organizations for Fellowship points
• Inter-Organizational Communications & Cooperation Committee (IOCCC)
• Plans to co-locate Board meeting with the American Optometric Association (AOA)
• 2nd year Joint Symposium with AAOphthalmology “Corneal Infections and Contact Lens Wear: An Evidence-Based Approach to Navigating the Risks and Complications”
• The inaugural Clinical Research Award, recipient: Tawna Roberts, OD, PhD, FAAO
• The Second Career Development Award, recipient: Fuensanta Vera-Diaz, OD, PhD, FAAO
• Online Continuing Education Task Force, Chair: Helen Viksnins, MEd, CAE, FAAO
• AAO Website Task Force, Co-Chairs: Pete Kollbaum, OD, PhD, FAAO and Jenny Brown, MA
• Annual Meeting
  o Plenary Session with Malcolm Gladwell
  o Rapid Fire Sessions
  o “Hot Topics”
  o Expert Keynote speakers – paper sessions
• 9 Sections and 6 Special Interest Groups
  o 20 Symposia, diversity of content offerings
  o # of active Diplomate candidates - 146
  o 8 Diplomate Preparatory Courses

Dr. Bence thanked many for their support during this year: The Academy Board of Directors, Lois Schoenbrun and the staff of the Academy and the American Optometric Foundation, the Foundation Board of Directors, OVS Editorial Board and staff, Committee Chairs and Members, Section Leaders, Special Interest Group Leaders, and the membership in general.
VI. Report of the Nominating Committee
A. Dr. Vic Malinovsky, Chair of the Nominating Committee, first thanked the members of the committee, and then reported on the process for selecting candidates to be nominated to the Board of Directors.

B. Dr. Malinovsky announced that the President of the American Academy of Optometry for 2017 and 2018 is Dr. Joseph P. Shovlin.

C. Dr. Malinovsky, on behalf of the Nominating Committee, nominated Dr. Barbara Caffery as President-Elect of the American Academy of Optometry for the 2017 and 2018 term. Dr. Bence asked if there were any nominations from the floor. There were none. Dr. Barbara Caffery was elected by acclamation as the President-Elect of the American Academy of Optometry.

D. Dr. Malinovsky, on behalf of the Nominating Committee, nominated Dr. Timothy McMahon as Secretary-Treasurer of the American Academy of Optometry. Dr. Bence asked if there were any nominations from the floor. There were none. Dr. Timothy McMahon was elected by acclamation as the Secretary-Treasurer of the American Academy of Optometry.

E. Dr. Malinovsky, on behalf of the Nominating Committee, announced the following people to be considered for the four at-large positions: Dr. Susan A. Cotter, Dr. Pete S. Kollbaum, Dr. Carl H. Spear, and Dr. Jeffrey J. Walline. Dr. Bence asked if there were any nominations from the floor. There were none.

16-11-03 MC To close nominations.

16-11-04 MSC Moved that the Secretary cast the ballot for the nominees.

Dr. Caffery, Secretary-Treasurer, stated that she had cast the ballot as instructed, thus electing the four individuals to the Board of Directors.

VII. Report of the Executive Director
Ms. Schoenbrun welcomed everyone to Anaheim. Ms. Schoenbrun reported the Academy’s record attendance was the prior year in New Orleans with a record breaking 7,490 registered. As of the start of Academy 2016 Anaheim, there were 7,611, breaking the Academy’s previous record attendance. This is the largest meeting ever, and she expects 2017 to be even larger.

All 50 states, Puerto Rico and military stationed overseas are represented.

Ms. Schoenbrun reported that the Academy’s Annual Meeting is the largest optometric meeting in the world. There is a record number of 280 candidates taking their oral exams. The exhibit hall is the largest in Academy history with 172 companies, 32 of which are new companies.

Ms. Schoenbrun introduced and thanked the staff.

Ms. Schoenbrun thanked the Board of Directors, in particular President Brett Bence.
Ms. Schoenbrun reported that Academy 2017 Boston and Academy 2018 San Francisco have been cancelled due to the Academy’s growth. The Academy made the decision to cancel Academy 2019 Philadelphia. These meetings have been replaced with Academy 2017 Chicago, Academy 2018 San Antonio, and Academy 2019 Orlando.

Ms. Schoenbrun thanked Dr. Dolan for his time on the Board.

**VIII. Report of the Secretary-Treasurer**

Dr. Caffery reported on the status of membership. Currently, membership exceeds 10,000 members. 4,652 are Fellows. There are 4,292 student members and 1,046 candidates. This is more student members and candidates than ever before.

Dr. Caffery reported that the FY16 audited financial statements were completed by CliftonLarsonAllen LLP and presented to the Board in November. CliftonLarsonAllen issued an unqualified audit opinion.

As of June 30, 2016, the Academy had total net assets of $7,001,955. The change in total net assets for the Academy, including all funds, was a gain of $223,469. The change in unrestricted net assets for FY2016 for the Academy was a gain of $220,222 including $64,890 in net investment earnings.

She shared FY16 financial highlights:

- A 17% increase in Annual Meeting income compared to the prior year.
- Membership income exceeded the prior year by 6%.
- Operating revenues exceeded budget by 20%.
- Operating expenses exceeded budget by 9%.
- The loss on investments for FY16 was 1%.

The FY17 budget, which covers July 1, 2016-June 30, 2017, includes Academy 2016 Anaheim. The assumptions used for the FY17 budget were:

- Registration attendees: New Orleans attendance less 5%
- Exhibitors: Approximately the same as New Orleans
- Anaheim costs: Food and beverage meal estimates were obtained from hotel and convention center; Other costs based on New Orleans actuals
- Membership: Mean retention rate for 7 years applied to 2015 actuals
- Salaries: 0% COLA; 3% merit pool
- Benefits: based on FY 2016 current costs
- General operating expenses: based on FY 2016 actual expenses and allowing for COL for the Orlando area

Dr. Caffery asked those present to rise for a moment of silence as she presented the Necrology Report for the year as follows.

- Dr. Larry Alexander - Venice, FL (2016)
- Dr. Jokotoye Babalola - NIGERIA (2010) *
- Mr. Craig Baxter - Memphis, TN (2016) SCO Student
- Dr. Sergio Berti - ROME (2009) *
- Dr. Judith Clay – Tallahassee, FL (2016)
- Dr. Stanley Evans - Long Beach, NY (unknown) *
• Dr. Morris Garnder - Tucson, AZ (2015)
• Dr. James R. Gaustad - Grafton, ND (2013) *
• Dr. Orlando T. Giraldi - Sun City West, AZ (2008) *
• Dr. Alan H. Grant - Kensington, MD (2016)
• Dr. Alden N. Haffner - New York, NY (2016)
• Dr. Joseph J. Hanna - Warminster, PA (2014) *
• Dr. Frederick W. Hebbard - Columbus, OH (2016)
• Dr. Carl Hejna - Rancho Palos Verdes, CA (2012) *
• Dr. James Fred Hudson - Harrison, AR (2012) *
• Dr. Shahane T. Kirman - Hummelstown, PA (2011) *
• Dr. Morris Kirschen - San Jose, CA (2016)
• Dr. Dennis M. Kuwabara - Waipahu, HI (2016)
• Dr. James A. Lane - Casper, WY (2012) *
• Dr. Hans E. Lindskoog - SWEDEN (2015)
• Dr. José Luis Collado - SPAIN (2016)
• Dr. Willard B. Lyons - Venice, FL (2012) *
• Dr. John R. McCausland - Albuquerque, NM (2015) *
• Dr. Herbert P. McDonald - Mobile, AL (2002) *
• Dr. Joseph B. Meloan - Highland, IL (2010) *
• Dr. Jack O. Pence - Arroyo Grande, CA (1998) *
• Dr. Arnulf Remole - CANADA (2014) *
• Dr. Robert A. Reynolds - Anaheim, CA (2016)
• Dr. E. Richard Friedman - Plano, TX (2013) *
• Dr. Alan B. Robertson - Florence, OR (unknown) *
• Dr. James Rowland - Oxford, NC (2009) *
• Dr. William O. Schuller Jr. - Chillicothe, OH (2016)
• Dr. Irvin W. Silberstein - San Rafael, CA (1905) *
• Dr. Donald Simpson - Dorsey, IL (2014) *
• Dr. E. William Spitz - Cherry Hill, NJ (2013) *
• Dr. Theodore S. Thamel - Worcester, MA (2014) *
• Dr. William B. Urosevich - Lewisburg, PA (2015)
• Dr. Donald E. Walter Jr - Chesterfield, MO (2015)

* Indicates a member that was not recognized in previous years

IX. **Old Business**
There was none.

X. **New Business**
There was none

XI. **Adjourn**
*The meeting adjourned at 7:00 pm.*