The Section on Cornea, Contact Lenses and Refractive Surgery of the American Academy of Optometry Bylaws

Article I—Definitions

I.A—A word or term shown in italics is expressly defined in an Article within these bylaws. The meaning of any such word or term shall, throughout these bylaws, be that meaning contained within the defining Article.

I.B—All other words or terms in the plain language of these bylaws shall be defined by the generally accepted definition in standard use.

I.C—All words or terms followed by an abbreviation, or shorten term, in parentheses shall thereinafter be referred to by the abbreviation or shortened term.

Article II—Name

The name of this organization shall be “The Section on Cornea and Contact Lenses of the American Academy of Optometry, Inc” (CCLS).

Article III—Organizational Authority

III.A—Granting Authority—The authority to organize the CCLS is granted through Article VIII, Section One of the Bylaws (“AAOO”) of the American Academy of Optometry, Inc. (“AAO”), a corporation incorporated in the District of Columbia.

III.B—Subordinate Authority—These bylaws shall govern the activities of the CCLS, except where they are in conflict or subordinate to the authority of the AAO.

Article IV—Mission

The Mission of the CCLS (II) shall be, “Fostering professional growth and advocating excellence in patient care through leadership in education and research.”

Article V—Membership

V.A—Member—A member of the CCLS (II) (“member”) shall be a Fellow in Good Standing as defined in the AAOO (“Fellow”) who has joined the CCLS and participates in its activities.

V.B—Diplomate—A Diplomate (“Diplomate”) is a Fellow who has received his or her Diploma by completing the requirements as set forth in Appendix 2 (Diplomate Candidate’s Guide [“DCG”]).

Article VI—Leadership

VI.A.1—Officers—The Officers of the CCLS (II) shall be the Chair, the Vice-Chair, the Secretary, the Treasurer, and the Immediate Past Chair.

VI.A.2—Executive Committee—The Officers, combined with the Program Chair (VI.B.5) and the Diplomate Award Chair (VI.B.6) shall be the Executive Committee (“EC”) of the CCLS.

VI.B.1—Chair—The Chair shall have the responsibilities outlined in Appendix 1 (Operations Manual [“OM”]), and such other responsibilities as prescribed by the parliamentary authority (XI) in these bylaws and by the AAO (III.A).

VI.B.2—Vice-Chair—The Vice-Chair shall have the responsibilities outlined in the OM, and such other responsibilities as prescribed by the parliamentary authority in these bylaws and by the AAO.
VI.B.3—Secretary—The Secretary shall have the responsibilities outlined in the OM, and such other responsibilities as prescribed by the parliamentary authority in these bylaws and by the AAO.

VI.B.4—Treasurer—The Treasurer shall have the responsibilities outlined in the OM, and such other responsibilities as prescribed by the parliamentary authority in these bylaws and by the AAO.

VI.B.5—Program Chair—The Program Chair (“PC”) shall have the responsibilities outlined in the OM and such other responsibilities as prescribed by the parliamentary authority in these bylaws and by the AAO.

VI.B.6—Diplomate Awards Chair—The Chair shall have the responsibilities outlined in the DCG, and such other responsibilities as prescribed by the parliamentary authority in these bylaws and by the AAO.

VI.C—Term of Office—The term of office for each Officer and Sub Chair shall be two (2) years, and shall run concurrently with the AAO Board of Directors (“AAOBOD”).

ARTICLE VII—ANNUAL SECTION BUSINESS MEETING

VII.A.1—The CCLS shall have a Section Business Meeting (“SBM”) annually at the AAO Annual Academy Meeting.

VII.A.2—Quorum—A quorum for the SBM shall be twenty (20) or more Diplomates in Good Standing assembled.

VII.B—The time and location of the SBM shall be determined by the AAO.

ARTICLE VIII—ELECTIONS

VIII.A.1—Nominations—The Nominations Committee (IX.D) shall identify qualified Diplomates to serve in the Leadership (VI) of the CCLS.

VIII.A.2—The Nominations Committee shall submit to the Diplomates in quorum (VII.A.2) assembled at the SBM (VII) a slate of qualified candidates for election.

VIII.A.3—Nominations from the floor shall be allowed.

VIII.B—First Ballot—Each elected position shall be considered individually, and a candidate shall be elected only when he or she receives a simple majority of the vote cast by Diplomates in Good Standing.

VIII.C—Second Ballots—If no candidate receives a simple majority, then the two candidates with the highest number of votes on the first ballot shall be slated in a run-off, and a second ballot shall be cast.

VIII.D—Secret Ballot—Votes in contested races shall be cast by secret ballot.

ARTICLE IX—STANDING COMMITTEES

IX.A—Executive Committee—The Officers (V), combined with the Program Chair and the Diplomate Award Chair, shall be the Executive Committee (“EC”) of the CCLS.

IX.B.1—Program Committee—There shall be a Program Committee which shall consist of a Program Chair (V.B.5) elected as a member of the EC and such assistants as the PC may delegate.

IX.B.2—The Program Committee shall organize symposia for the annual CCLS meeting as described in the OM.

IX.C.1—Diplomate Award Committee—There shall be a Diplomate Award Committee which shall consist of a chair elected as a member of the EC and such other Sub Committee chairs appointed by the Chair (VI.B.1).
IX.C.2—The duties of the Diplomate Award Committee shall be:
IX.C.2.a.i—Revise the DCG (VI.B.6) from time to time.
IX.C.2.a.ii—Such revisions must be approved by the EC.
IX.C.2.b—Conduct the Diplomate examination process as described in the OM and the DCG.

IX.D.1—Nominations Committee—There shall be a Nominations Committee consisting of the Chair (VI.B.1) and the past two Immediate Past Chairs. The most Immediate Past Chair shall chair the Nominations Committee.

IX.D.2—The Nominations Committee shall nominate Leadership candidates in a manner described in Article VIII of these bylaws and the OM.

IX.E.1—Speaker’s Bureau—There shall be a Speakers Bureau which shall consist of a chair who shall be appointed by the Chair (VI.B.1).

IX.E.2—The Speakers Bureau shall arrange for Diplomates to provide lectures to the Schools and Colleges of Optometry in a manner described in the OM.

IX.F.1—Awards Committee—There shall be an Awards Committee which shall consist of the Chair (VI.B.1) and the two Immediate Past Chairs, and which shall be chaired by the most Immediate Past Chair.

IX.G.2—The Awards Committee shall select deserving individuals for the Max Schapero Memorial Lecture, the Founder’s Award, and such other awards as the CCLS (II) may from time to time award in a manner described in the OM.

IX.H—Resident Recruitment Committee—The Chair (VI.B.1) shall appoint a Diplomate (III.B) or Diplomates to oversee the CCLS’s (II) funding of Resident Travel grants in a manner described in the OM.

IX.I—Diplomate Renewal Committee—The Secretary (V.B.3) shall be responsible for the administration of Diplomate certification renewal. The Secretary may appoint a Diplomate (III.B) to oversee the program and report to the Secretary in a manner described in the OM.

ARTICLE X—FISCAL ACCOUNTABILITY

X.A—Fiscal Year—The fiscal year of the CCLS (II) shall be from July 1st through the following June 30th.

X.B.1—Accountability—All individuals or committees that handle or hold CCLS funds shall, fifteen (15) or more days before the SBM (VII), submit to the Treasurer (VI.B.4) a written report accounting for said funds.

X.B.2—The Chair (VI.B.1) may, at any time, request such a written accounting report.

X.C.1—No person shall, on behalf of the CCLS, assume or incur any expense or liability, or enter into any contract or agreement involving the expenditure of funds without the expressed prior approval of the EC (V.A.2).

ARTICLE XI—PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert’s Rules of Order, Newly Revised shall govern the CCLS in all cases to which they are applicable and in which they are not inconsistent with the AAO Articles of Incorporation, the AAOB (III.A), these bylaws, or any State or Federal statute applicable to the AAO (III.A).
ARTICLE XVII—AMENDMENTS

XVII.A—A Diplomate (III.B) in Good Standing may propose an amendment to these bylaws.

XVII.B.1—With Prior Notice—An amendment proposed and provided to the members for review sixty (60) or more days prior to the first day of the AAO Annual Academy Meeting shall pass only with a two-thirds (⅔) majority vote of the Diplomates in quorum (IV.A.2) assembled at the next SBM.

XVII.B.2—Without Prior Notice—An amendment proposed and provided to the members for review fifty-nine (59) or fewer days prior to the first day of the AAO Annual Academy Meeting shall pass only with a three-fourths (¾) majority vote of the Diplomates in quorum (IV.A.2) assembled at the next SMB.